



THE SCHEDULE OF THE MASTER EXAM ORGANIZATION

Master of Applied Finance (MAF)

- SESSION JUNE 2026 -

NO.	TIME PERIOD, ACCORDING TO STUDENTS' CALENDAR	ACTIVITY	RESPONSABLE PERSONS
1. ANTI-PLAGIARISM CHECK			
1.	JUNE 1 - 5, 2026	1. STUDENTS FROM THE CURRENT PROMOTION (current year and 2 nd extra year) and GRADUATES FROM PAST PROMOTIONS (starting with the 2011 promotion) will upload on the webstudent.ase.ro the dissertation thesis, to receive the qualification related to the anti-plagiarism check. 2. GRADUATES FROM PAST PROMOTIONS (other than those referred to at point 1) will submit the dissertation thesis to the email cercetare@ase.ro	Student/graduate
2.	JUNE 8 - 12, 2026	Anti-plagiarism check of the dissertation thesis and granting of the qualification <i>Admitted / Rejected</i> , by the scientific coordinators, for the dissertation thesis uploaded.	The professor who has coordinated the student
3.	JUNE 16, 2026	Display of the list of students/graduates who have received the qualification <i>Admitted / Rejected</i> , for the dissertation thesis	Faculty's secretary

2. THE ONLINE REGISTRATION FOR THE DISSERTATION:

4.	JUNE 18-19, 2026	1. ONLINE SUBMISSION OF THE DISSERTATION THESIS (the one uploaded for the anti-plagiarism check purpose) saved as a PDF file with the name: GRADUATE NAME_FIRST NAME_MASTER'S THESIS.PDF (via email address) to the department secretary to which the scientific coordinator belongs and receipt of the confirmation for the submitted thesis. The email addresses are: - for the Finance Dep. elena.tene@fin.ase.ro - for the Money and Banking Dep.: alice.trifu@fin.ase.ro 2. ONLINE SUBMISSION OF THE ENROLLMENT FILE to the faculty's secretary (via email address: secretariat@fin.ase.ro). THE MANDATORY CONTENT OF THE FILE IS: ➤ FOR THE STUDENTS OF THE CURRENT PROMOTION (2026, including 2 nd extra year): - <i>the application for enrollment</i> in the final examination (<i>Application</i>)	Student/graduate
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		<ul style="list-style-type: none"> - <i>GDPR declaration (Annex 1)</i> - <i>declaration regarding the authenticity of the documents sent by email (Annex 2)</i> - <i>declaration regarding the originality of the dissertation thesis (Annex 3)</i> - <i>copy of the identity card;</i> - <i>copy of the receipt certifying payment of the dissertation exam fee (for the graduates of the 2nd extra year 2026)</i> - <i>the liquidation sheet (Annex 4)</i> - <i>proof of completion of the employment form (the link to the form appears in the liquidation sheet)</i> <p>➤ FOR THE GRADUATES FROM PAST PROMOTIONS (other than 2026):</p> <ul style="list-style-type: none"> - <i>the application for enrollment in the final examination (Application);</i> - <i>GDPR declaration (Annex 1)</i> - <i>declaration regarding the authenticity of the documents sent by email (Annex 2)</i> - <i>declaration regarding the originality of the dissertation thesis (Annex 3)</i> - <i>copy of the baccalaureate diploma and of the transcript;</i> - <i>copy of the bachelor's diploma and of the bachelor's diploma supplement;</i> - <i>copy of the identity card;</i> - <i>copy of the birth certificate;</i> - <i>copy of the receipt certifying payment of the dissertation exam fee</i> - <i>the liquidation sheet (Annex 4)</i> - <i>proof of completion of the employment form (the link to the form appears in the liquidation sheet)</i> 	
5.	JUNE 22 - 23, 2026	Organization of the dissertation exam: the faculty secretary records in SIMUR the graduates having the right to defend the dissertation exam and establishes the defense schedule.	Faculty's secretary Secretaries of the dissertation commissions
6	JUNE 24 - 26, 2026	THE DISSERTATION EXAM	Dissertation commissions & graduates
7.	Starting with JULY 10, 2026	ISSUING, AT THE REQUEST OF THE GRADUATE, OF THE MASTER'S CERTIFICATE	Faculty's secretary