

**THE PROCEDURE FOR THE REGISTRATION OF BUCHAREST UNIVERSITY OF ECONOMIC STUDIES (BUES) GRADUATES TO THE BACHELOR THESIS DEFENSE  
SESSION 2026**

**STAGE 1, taking place during the academic year 2024-2025, for the academic year 2025-2026:**

**Assessment of the coordination capacity at the level of each department within the faculties of BUES and setting the topics for the bachelor theses  
(Year II undergraduate studies/graduates from previous promotions)**

Nr. crt.	Period	Activity	Responsible
1.	<i>Undergraduate program: starting on April 23, 2025</i>	<b>ADVICE ON CHOOSING THE TOPIC FOR THE BACHELOR THESIS</b>	- professors - students
		Second-year students from the undergraduate program, additional third-year students, and graduates of undergraduate studies from previous promotions have to: <ul style="list-style-type: none"> <li>- read the lists with the proposals of topics for the bachelor theses;</li> <li>- contact the potential scientific coordinators to be advised by them regarding the proposed topic (s);</li> <li>- by mutual agreement, professors and students can propose new topics for the graduation theses.</li> </ul>	

**STAGE 2, during the academic year 2025-2026:**

**Choosing the topics for the bachelor theses by students/graduates from previous promotions and managing their applications at the department level (year III undergraduate studies/graduates from previous promotions)**

Nr. crt.	Period	Activity	Responsible
1.	<i>Till October 19, 2025 (for the BACHELOR program)</i>	Filling out the applications for the choice of topics by the student/graduate, obtaining the coordinator's agreement for supervising the thesis, and uploading the application at the link: <a href="https://forms.gle/pdfMwP6gzX5zwQre9">https://forms.gle/pdfMwP6gzX5zwQre9</a>	- student - scientific coordinator
2.	<i>October 20 - 24, 2025 (for the BACHELOR program)</i>	<b>Approval of the applications for the choice of the bachelor thesis topic (head of department);</b> - centralization of students by scientific coordinators and study programs (the department secretary); - completion by each scientific coordinator of the declaration regarding the resolution of possible cases of incompatibility (available on profesor.ase.ro) and its submission to the department secretary.	- head of the department - department secretary - scientific coordinator
3.	<i>For the BACHELOR program October 27 – 31, 2025</i>	Displaying, on the faculty's website and notice board, the centralized list with the following information: scientific coordinators, students, and approved topics for the bachelor theses (by study programs)	- department secretary - the responsible for the faculty's website
4.	With a maximum of 3 months before the thesis defense	In case of collaboration divergence between the scientific coordinator and the student, the dean may appoint, at the request of the coordinator or the student, another scientific coordinator, by consulting with the head of the department.	Dean
5.	With a maximum of 2 months before uploading the thesis on student's webpage	Students may be approved, by the head of the department, <b>the modification of the thesis title based on an application submitted to the department secretary, approved favorably by the scientific coordinator; the approved title will be displayed on the notice board and the faculty website.</b>	- scientific coordinator - head of the department - department secretary - the responsible for the faculty's website