



## THE SCHEDULE OF THE BACHELOR EXAM ORGANIZATION

*Undergraduate program: Finance and Banking (in English)*  
- SESSION SEPTEMBER 2022 -

NO.	TIME PERIOD, ACCORDING TO STUDENTS' CALENDAR	ACTIVITY	RESPONSABLE PERSONS
<b>1. ANTI-PLAGIARISM CHECK</b>			
1.	August 26 - 29, 2022	<b>1. STUDENTS FROM THE CURRENT PROMOTION</b> (current year and extra year) and <b>GRADUATES FROM PAST PROMOTIONS</b> (starting with the 2012 promotion) will upload on the <a href="http://webstudent.ase.ro">webstudent.ase.ro</a> the bachelor thesis, in order to receive the qualifier and to fill in the declaration of originality (anti-plagiarism check) <b>2. GRADUATES FROM PAST PROMOTIONS (other than those referred to at point 1)</b> will submit the bachelor thesis to the email <a href="mailto:cercetare@ase.ro">cercetare@ase.ro</a>	Student/graduate
2.	September 1, 2022	Anti-plagiarism check of the bachelor thesis and granting of the qualification <i>Admitted / Rejected</i> , by the scientific coordinators, for the bachelor thesis uploaded.	The professor who has coordinated the student
3.	September 2, 2022	Display of the list of students/graduates who have received the qualification <i>Admitted / Rejected</i> , for the bachelor thesis	Faculty's secretary

## 2. THE REGISTRATION FOR THE BACHELOR EXAM:

4.	<b>September 2, 2022 (until 13.00 o'clock)</b>	<b>1. ONLINE SUBMISSION OF THE BACHELOR THESIS</b> ( <i>the one uploaded for the anti-plagiarism check purpose</i> ) saved as PDF file with the name: <b>GRADUATE NAME_FIRST NAME_UNDERGRADUATE PROGRAM ACRONYM.PDF</b> (via email address) to the secretary of the department to which the scientific coordinator belongs (for example: <i>POPESCU_ELENA_FB_EN.PDF</i> ) <b>Undergraduate program acronym is: FB_EN</b> The email addresses are: - for the Finance Dep. – <a href="mailto:elena.tene@fin.ase.ro">elena.tene@fin.ase.ro</a> - for the Money and Banking Dep.: - <a href="mailto:alice.trifu@fin.ase.ro">alice.trifu@fin.ase.ro</a> and the receipt of the confirmation for the submitted thesis. <b>IN PERSON SUBMISSION OF THE ENROLLMENT FILE to the faculty's secretary (room 3103).</b>	Student/graduate
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		<p>THE CONTENT OF THE FILE IS:</p> <ul style="list-style-type: none"> <li>➤ <b>FOR THE STUDENTS OF THE CURRENT PROMOTION</b> (2022, including the 3<sup>rd</sup> extra year): <ul style="list-style-type: none"> <li>- <i>the application for enrollment in the final examination (<a href="#">Annex 1</a>)</i></li> <li>- <i>GDPR declaration (<a href="#">Annex 2</a>)</i></li> <li>- <i>copy of the identity card;</i></li> <li>- <i>two photos having the format 3/4</i></li> <li>- <i>copy of the receipt certifying payment of the bachelor exam fee (for the graduates of the extra year 2022)</i></li> <li>- <a href="#">Annex 3</a></li> </ul> </li> <li>➤ <b>FOR THE GRADUATES FROM PAST PROMOTIONS</b> (other than 2022): <ul style="list-style-type: none"> <li>- <i>the application for enrollment in the final examination (<a href="#">Annex 1</a>)</i></li> <li>- <i>copy of the identity card;</i></li> <li>- <i>certified copy of the baccalaureate diploma and of the transcript of records;</i></li> <li>- <i>certified copy of the birth certificate;</i></li> <li>- <i>two photos having the format 3/4</i></li> <li>- <i>copy of the receipt certifying payment of the bachelor exam fee</i></li> <li>- <i>GDPR declaration (<a href="#">Annex 2</a>)</i></li> <li>- <a href="#">Annex 3</a></li> </ul> </li> </ul>	
5.	<b>September 5, 2022</b>	<b>THE BACHELOR EXAM</b>	Bachelor commissions & graduates