



THE SCHEDULE OF THE BACHELOR EXAM ORGANIZATION
Undergraduate program: Finance and Banking (in English)
- SESSION SEPTEMBER 2021 -

NO.	TIME PERIOD, ACCORDING TO STUDENTS' CALENDAR	ACTIVITY	RESPONSABLE PERSONS
1. ANTI-PLAGIARISM CHECK			
1.	AUGUST 27, 2021	1. STUDENTS FROM THE CURRENT PROMOTION (current year and extra year) and GRADUATES FROM PAST PROMOTIONS (starting with the 2012 promotion) will upload on the webstudent.ase.ro the bachelor thesis, in order to receive the qualifier and to fill in the declaration of originality (anti-plagiarism check) 2. GRADUATES FROM PAST PROMOTIONS (other than those referred to point 1) will submit the bachelor thesis to the email cercetare@ase.ro	Student/graduate
2.	AUGUST 30, 2021	Anti-plagiarism check of the bachelor thesis and granting of the qualification <i>Admitted / Rejected</i> , by the scientific coordinators, for the bachelor thesis uploaded.	The professor who has coordinated the student
3.	AUGUST 31, 2021	Display of the list of students/graduates who have received the qualification <i>Admitted / Rejected</i> , for the bachelor thesis	Faculty's secretary

2. THE ONLINE REGISTRATION FOR THE BACHELOR EXAM:

4.	AUGUST 31, 2021 (until 13.00)	<p>1. ONLINE SUBMISSION OF THE BACHELOR THESIS (<i>the one uploaded for the anti-plagiarism check purpose</i>) saved as PDF file with the name:</p> <p style="text-align: center;">GRADUATE NAME_FIRST NAME_UNDERGRADUATE PROGRAM ACRONYM.PDF</p> <p>(<i>via email address</i>) to the secretary of the department to which the scientific coordinator belongs</p> <p style="text-align: center;">(for example: POPESCU_ELENA_MAF.PDF)</p> <p style="text-align: center;">Undergraduate program acronym is: FB_EN</p> <p>The email addresses are:</p> <ul style="list-style-type: none"> - for the Finance Dep. – elena.tene@fin.ase.ro - for the Money and Banking Dep.: - alice.trifu@fin.ase.ro <p>and the receipt of the confirmation for the submitted thesis.</p> <hr/> <p>1. ONLINE SUBMISSION OF THE ENROLLMENT FILE to the faculty's secretary (via email address: secretariat@fin.ase.ro), file saved as</p> <p style="text-align: center;">GRADUATE NAME_FIRST NAME_UNDERGRADUATE PROGRAM ACRONYM.PDF</p> <p>THE CONTENT OF THE FILE IS:</p> <ul style="list-style-type: none"> ➤ FOR THE STUDENTS OF THE CURRENT PROMOTION (2021, including extra year): <ul style="list-style-type: none"> - <i>the application for enrollment</i> in the final examination (Appendix 1) - <i>GDPR declaration</i> (Appendix 2) - <i>copy of the identity card</i>; - <i>copy of the receipt</i> certifying payment of the bachelor exam fee (for the graduates of the extra year 2021) - Appendix 4 ➤ FOR THE GRADUATES FROM PAST PROMOTIONS (other than 2021): <ul style="list-style-type: none"> - <i>the application for enrollment</i> in the final examination (Appendix 1) - <i>copy of the identity card</i>; - <i>copy of the original from the baccalaureate diploma and copy of the transcript</i>; - <i>copy of the original from the birth certificate</i>; - <i>copy of the receipt</i> certifying payment of the bachelor exam fee - <i>GDPR declaration</i> (Appendix 2) - <i>declaration regarding the authenticity of the documents</i> (Appendix 3) - Appendix 4 	Student/ graduate
5.	AUGUST 31, 2021	Organization of the bachelor exam: faculty's secretary records in SIMUR the graduates having the right to defend the bachelor exam and establishes the defense schedule.	Faculty's secretary Secretaries of the bachelor commissions
7.	SEPTEMBER 1-2, 2021	THE BACHELOR EXAM	Bachelor commissions & graduates