



**THE SCHEDULE OF THE BACHELOR EXAM ORGANIZATION**  
***Undergraduate program: Finance and Banking (in English)***  
**- SESSION JULY 2021 -**

NO.	TIME PERIOD, ACCORDING TO STUDENTS' CALENDAR	ACTIVITY	RESPONSABLE PERSONS
<b>1. ANTI-PLAGIARISM CHECK</b>			
1.	JUNE 28 – JULY 2, 2021	<b>1. STUDENTS FROM THE CURRENT PROMOTION</b> (current year and extra year) and <b>GRADUATES FROM PAST PROMOTIONS</b> (starting with the 2012 promotion) will upload on the <a href="http://webstudent.ase.ro">webstudent.ase.ro</a> the bachelor thesis, in order to receive the qualifier and to fill in the declaration of originality (anti-plagiarism check) <b>2. GRADUATES FROM PAST PROMOTIONS (other than those referred to point 1)</b> will submit the bachelor thesis to the email <a href="mailto:cercetare@ase.ro">cercetare@ase.ro</a>	Student/graduate
2.	JULY 5 – 9, 2021	Anti-plagiarism check of the bachelor thesis and granting of the qualification <i>Admitted / Rejected</i> , by the scientific coordinators, for the bachelor thesis uploaded.	The professor who has coordinated the student
3.	JULY 10, 2021	Display of the list of students/graduates who have received the qualification <i>Admitted / Rejected</i> , for the bachelor thesis	Faculty's secretary

## 2. THE ONLINE REGISTRATION FOR THE BACHELOR EXAM:

4.	<b>JULY 12– 14, 2021</b>	<p><b>1. ONLINE SUBMISSION OF THE BACHELOR THESIS</b> (<i>the one uploaded for the anti-plagiarism check purpose</i>) saved as PDF file with the name:</p> <p style="text-align: center;"><b>GRADUATE NAME_FIRST NAME_UNDERGRADUATE PROGRAM ACRONYM.PDF</b></p> <p>(<i>via email address</i>) to the secretary of the department to which the scientific coordinator belongs</p> <p style="text-align: center;">(for example: <b>POPESCU_ELENA_MAF.PDF</b>)</p> <p style="text-align: center;"><b>Undergraduate program acronym is: FB_EN</b></p> <p>The email addresses are:</p> <ul style="list-style-type: none"> <li>- for the Finance Dep. – <a href="mailto:elena.tene@fin.ase.ro">elena.tene@fin.ase.ro</a></li> <li>- for the Money and Banking Dep.: - <a href="mailto:alice.trifu@fin.ase.ro">alice.trifu@fin.ase.ro</a></li> </ul> <p>and the receipt of the confirmation for the submitted thesis.</p> <hr/> <p><b>1. ONLINE SUBMISSION OF THE ENROLLMENT FILE</b> to the faculty's secretary (via email address: <a href="mailto:secretariat@fin.ase.ro">secretariat@fin.ase.ro</a>), file saved as</p> <p style="text-align: center;"><b>GRADUATE NAME_FIRST NAME_UNDERGRADUATE PROGRAM ACRONYM.PDF</b></p> <p>THE CONTENT OF THE FILE IS:</p> <ul style="list-style-type: none"> <li>➤ <b>FOR THE STUDENTS OF THE CURRENT PROMOTION</b> (2021, including extra year): <ul style="list-style-type: none"> <li>- the application for enrollment in the final examination (<a href="#">Appendix 1</a>)</li> <li>- GDPR declaration (<a href="#">Appendix 2</a>)</li> <li>- copy of the identity card;</li> <li>- copy of the receipt certifying payment of the bachelor exam fee (for the graduates of the extra year 2021) (payment can be made through the ASE platform: <a href="https://plationline.ase.ro/gdpr-acord.php">https://plationline.ase.ro/gdpr-acord.php</a> or by bank transfer (more details here: <a href="https://mefc.ase.ro/taxe-si-tarife-university/">https://mefc.ase.ro/taxe-si-tarife-university/</a> ).</li> <li>- <a href="#">Appendix 4</a></li> </ul> </li> <li>➤ <b>FOR THE GRADUATES FROM PAST PROMOTIONS</b> (other than 2021): <ul style="list-style-type: none"> <li>- the application for enrollment in the final examination (<a href="#">Appendix 1</a>)</li> <li>- copy of the identity card;</li> <li>- copy of the original from the baccalaureate diploma and copy of the transcript;</li> <li>- copy of the original from the birth certificate;</li> <li>- copy of the receipt certifying payment of the bachelor exam fee (payment can be made through the ASE platform: <a href="https://plationline.ase.ro/gdpr-acord.php">https://plationline.ase.ro/gdpr-acord.php</a> or by bank transfer (more details here: <a href="https://mefc.ase.ro/taxe-si-tarife-university/">https://mefc.ase.ro/taxe-si-tarife-university/</a> ).</li> <li>- GDPR declaration (<a href="#">Appendix 2</a>)</li> <li>- declaration regarding the authenticity of the documents (<a href="#">Appendix 3</a>)</li> <li>- <a href="#">Appendix 4</a></li> </ul> </li> </ul>	Student/ graduate
5.	July 15-17, 2021	Organization of the bachelor exam: faculty's secretary records in SIMUR the graduates having the right to defend the bachelor exam and establishes the defense schedule.	Faculty's secretary Secretaries of the bachelor commissions
7.	<b>JULY 19 – 21, 2021</b>	<b>THE BACHELOR EXAM</b>	Bachelor commissions & graduates
8.	Starting with July 26, 2021	<b>ISSUING, AT THE REQUEST OF THE GRADUATE, OF THE UNDERGRADUATE CERTIFICATE</b>	Faculty's secretary