

# Cameron Bucharest Finance Hub are 12 pozitii disponibile pentru angajare, pentru:

## Jr. Stat and Tax Analyst

- Prepares tax provision workings and collaborates with regional tax managers;
- Prepares reports in order to support transfer pricing and cross border billing processes consistent with the Tax organizations guidance;
- Offers support in preparation of indirect tax returns and computations of indirect taxes;
- Provides information for the fiscal audit of group companies;
- Prepares statistical reports for group companies;
- Prepare supporting documentation for external audit;
- Prepares reconciliation of balance sheet accounts with supporting documentation;
- Process improvement & driving a 'right first time' mentality in the field organizations;
- Provides support on ad-hoc projects;
- Fulfill any task assigned by the direct supervisor in accordance with the professional experience and area of expertise.

## Jr. Invoice Processor

- Ensure timely and accurate processing of PO, Non-PO, freight and intercompany invoices
- Research and resolve invoice discrepancies with appropriate internal and external resources
- Maintain vendor statements and communicate with vendors when necessary
- Work with procurement and finance to maintain the GR/IR account clearing
- Comply with Finance, AP, and Supply Chain policies and procedures
- Performs a variety of AP tasks and projects as necessary
- Participate in process improvement projects as requested
- Prepare reporting schedules and resolve audit issues identified by auditors
- Maintain accurate and current documentation and files, understanding each SSC supported country's legal requirements for document storage
- Fulfill any task assigned by the direct supervisor in accordance with the professional experience and area of expertise

## **Jr. Financial Analyst**

- Provide in depth financial analysis of profit and loss and/or balance sheet accounts,
- including other non-financial metrics accounts
- Support the day to day accounting requirements
- Analyzing actual results to reconcile financial accounts, taking responsibility for all balances and resolution of queries
- Responsibility for closing the financial books for multiple legal entities
- Responsibility for coordination and execution of Internal and External Audit requirements
- Liaison with Divisional personnel around the world on financial analysis
- Coordinating, generating, reviewing and distributing standard reports such as monthly financial analysis

Pot aplica pentru aceste pozitii absolventi/masteranzi ai Facultatii FABBV prin trimiterea **pana pe 31 martie 2018**, a unui CV in limba engleza **la adresa de email [ineagu@slb.com](mailto:ineagu@slb.com)**

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